# CS 250 Agile Team Charter Template

To complete this template, replace the bracketed text with the relevant information.

## SNHU Travel Customer Base

| Item | Response |
| --- | --- |
| Business Case/Vision(value to attain) | Expand travel customer base by getting trendy, niche vacation packages. |
| Mission Statement(result to accomplish) | Travel site up and ready in 5 weeks, create site with vacation packages. |
| Project Team(team members and roles) | **Name**  Christy  **Role**  Product Owner  **Phone**  123-321-2232  **Name**  Ashley  **Role**  Scrum Master  **Phone**  012-345-0984  **Name**  Brian  **Role**  Tester  **Phone**  000-000-0000  **Name**  Nicky  **Role**  Developer  **Phone**  344-524-5675  **Name**  Amelia  **Role**  Database Administrator  **Phone**  030-245-9449  **Name**  Grey  **Role**  Network Administrator  **Phone**  030-039-9494 |
| Success Criteria | Start date: 3/10/2021  Expected completion date: 4/7/2021  Final deliverable: 4/14/2021  Key project objectives:  Sprint Planning, Daily Scrum, Sprint Review, Retrospective, and Backlog Refinement. |
| Key Project Risks | HTML failure, Security, crashes, combined packages |
| Rules of Behavior(values and principles) | 1.Team will respect each other, no matter what.  2. Keep open communication with team.  3.Main focus is the project, No outside problems aloud.  4. Give constructive feedback, without attitude or frustration.  5.Apply help when needed, we’re working together not against each other.  6. Team decision must be approved by whole team and scrum master before moving on. |
| Communication Guidelines(scrum events and rules) | 1.Scrum meetings will be held everyday in our team room 8 a.m. every day. DO NOT BE LATE!  2. Scrum meetings will be 40 minutes each day.  3.Update board on tasks that have been completed and what has not every day.  4.If meeting is canceled at that time, reschedule will be made by the end of the night.  5. If you are sick or personal leave has to be taken. Notify Scrum master or product owner ASAP and notes will be written up for you to go over.  6. No team member gets left behind.  7. We are here to help each other succeed and learn, we will provide an efficient and professional project. |

1. What did I do yesterday to help meet the Sprint Goal?

What will I do today to help meet the Sprint Goal?

What impedes us from meeting the Spring Goal?

By remembering these questions, the team is able to remember and focus their direct attention to what has not been done and what needs to be done as well.

1. The scrum Master helps their team learn and stay on task. As the scrum master in the video was in the scrum meeting to teach test driven development. Or keeping a list of side bar topics to discuss after the scrum meetings.
2. Within the video the Scrum Master handled the extra activities that were outside of the team working on the project. Along with helping the team maintain discuss the task on the board. The scrum master made sure that the team didn’t get distracted. I think the Scrum Master did excellent so no improvement would be needed.